

Our ref: CBR/GHR

2 November 2023

Dear Parent or Carer

The History department are organising an exciting opportunity for our A Level and GCSE students to visit the city of **Berlin, Germany** in **July 2024**. This trip will help to give our students a greater understanding of some of the key topics they will have studied as part of their History studies and will be a great way to celebrate the hard work they have invested into their History work over the past few years.

The trip will include:

- **Visit to the Reichstag building, including a self-guided tour of the Dome**
- **Visit to the Brandenburg Gate**
- **Visit to the Holocaust Memorial**
- **Visit to the Berlin Wall Memorial and East Side Gallery**
- **Self-guided visit to the Topography of Terror**
- **Coach Excursion to Sachsenhausen Concentration Camp**

We have planned a departure date of **Friday 5th July** with a return on **Monday 8th July**.

The **total cost of the trip will be dependent on the number of students that confirm they will be able to go. Initial quotes from tour operators leave us with a price of approximately £550-£600pp and will include the cost of flights and all of the entrance fees to the sights mentioned above.** Please be mindful that this quote is subject to the final number of confirmed students and any potential changes to flight prices when they officially go on sale. Of course, we will try to get the price down as low as we can. Costs for public transport and meals are not included in the total price.

At this stage we need to get a firm idea of how many students will be able to attend, then we will get a confirmed price which can then be added to your ParentPay account for payment. Payment can be made in instalments with the full balance due 4 weeks before departure. An initial deposit of £50 will be needed as soon as possible in order to secure the trip at the lowest possible price.

If you would like to secure a place for your child on this trip, please complete the electronic form on this link - <https://forms.office.com/e/4GBdUNJjSW> by **Monday 6th November**. We will need the following information:

- Full name of your child (as it appears on their passport)
- Date of birth
- Allergies or medical conditions we need to be aware of
- Confirmation that the initial deposit of £50 will be paid by **Friday 10th November**. Payment on ParentPay will be made available on Monday 6th November for those who confirm their attendance.



It is worth noting that once deposits have been paid then there will be no option for refunds as this would lead to increased costs for other students/parents.

Please note that any significant drop in attendance and punctuality, increase in behaviour points or a single serious behaviour incident between now and the date of this trip could result in your child losing their place without the return of any paid deposit. Similarly, any serious behaviour issues on the trip itself may affect their eligibility to attend trips in the future.

I hope that your child will be able to take part in this memorable experience.

Yours faithfully

C Rodden

Mr Rodden

Subject Leader - History

